

MCFOA Conference at a Glance (See Whoava schedule for break times & more)

NOTE: * = Basement Level, WIFI Login - in app

TUESDAY - March 18, 2025 - Pre-Conference

8:30-9:00 am	Check-In for Full Day Workshops.....	Main Entrance 1
9:00 am-3:00 pm	Athenian Dialogue: <i>Five Little Indians</i> (Lunch provided).....	Captain's Room
9:00 am-4:00 pm	New City Clerk Orientation and Election Administration (Lunch provided).....	Harvest Room A
12:30-1:00 pm	Check-In for Half Day Workshop.....	Main Entrance 1
1:00-4:30 pm	Excel Basics (Lunch NOT provided).....	Harvest Room B/C
4:30-7:00 pm	Onsite Conference Check-In.....	Main Entrance 1
4:30-5:30 pm	MCFOA Annual Conference Board Meeting.....	Morgan*
5:30-6:30 pm	President's Reception - <i>Sponsored by Apex Engineering</i>	Garden City Ballroom

WEDNESDAY - March 19, 2025 - Conference Day 1

7:45-8:40 am	Onsite Conference Check-In Continental Breakfast.....	Main Entrance 1/Garden City Ballroom
8:15-8:40 am	First Time Attendee Welcome Breakfast.....	Harvest Room A
8:45-9:00 am	Mayor Introduction & Therapy Dogs.....	Garden City Ballroom
9:00-9:15 am	Welcome and Presentation of Colors National Anthem.....	Garden City Ballroom
9:15-10:30 am	Opening Keynote with Greta Grosch.....	Garden City Ballroom
10:45 am - 12:00 pm	Concurrent Sessions #1 (CHOOSE ONE) - NOTE: Session NUMBERS may have been changed - be sure to note Session TITLE	
	1. Staying Sane from 9-5: Conquering Workplace Frustration.....	Harvest Room A
	2. Are We Out of the Weeds Yet? (REPEAT).....	Harvest Room B/C
	3. Good Mental Health in the Workplace.....	Captain's Room
	4. Digital Accessibility in MN Cities.....	Tack Room*
12:00-1:15 pm	Awards Luncheon.....	Garden City Ballroom
1:15-2:30 pm	Concurrent Sessions #2 (CHOOSE ONE) - NOTE: Session NUMBERS may have been changed - be sure to note Session TITLE	
	5. Are We Out of the Weeds Yet? (REPEAT).....	Harvest Room B/C
	6. Introduction to Public Finance.....	Harvest Room A
	7. Emergency Management Planning.....	Captain's Room
	8. Minnesota Withholding.....	Tack Room*
2:45-4:00 pm	Concurrent Sessions #3 (CHOOSE ONE) - NOTE: Session NUMBERS may have been changed - be sure to note Session TITLE	
	9. ESST and Wage Theft Laws.....	Captain's Room
	10. PERA SVF Plan Benefits & Costs.....	Harvest Room A
	11. Budget 101.....	Harvest Room B/C
	12. Data Requests Panel.....	Tack Room*
4:00-5:00 pm	Nominations.....	Harvest Room A
4:30-5:15 pm	Cocktail Hour.....	Garden City Ballroom
5:30-8:00 pm	Banquet @ 5:30 Bingo to follow (Kentucky Derby Theme: 6:30-8:00).....	Garden City Ballroom

THURSDAY - March 20, 2025 - Wear your region colors!

8:00-8:30 am	Conference Check-In Breakfast Buffet Begins.....	Main Entrance 1/Garden City Ballroom
8:30-9:15 am	Oath of Office Business Meeting.....	Garden City Ballroom
9:15-10:30 am	General Session: Fundamentals of MCFOA.....	Garden City Ballroom
10:30-11:15 am	Exhibit Hall Opens Silent Auction Begins.....	Carriage Hall
11:15 am-12:30 pm	Concurrent Sessions #4 (CHOOSE ONE) - NOTE: Session NUMBERS may have been changed - be sure to note Session TITLE	
	13. Liquor Licensing (REPEAT).....	Harvest Room A
	14. AI in Municipal Governance.....	Captain's Room
	15. Ordinances Vs. Resolutions.....	Harvest Room B/C
	16. Small Town Round Table.....	Tack Room*
12:30-1:30 pm	Lunch Vendors @ 11:30 am.....	Carriage Hall/Garden City
1:30-2:45 pm	Concurrent Sessions #5 (CHOOSE ONE) - NOTE: Session NUMBERS may have been changed - be sure to note Session TITLE	
	17. Liquor Licensing (REPEAT).....	Harvest Room A
	18. Elections Updates.....	Harvest Room B/C
	19. Implementing an Apprentice Program.....	Tack Room*
	20. Planning and Zoning Basics.....	Captain's Room
2:45-4:30 pm	Connect with Vendors Silent Auction.....	Carriage Hall
4:00 pm	Silent Auction Ends (Payment due by 4:30).....	Carriage Hall
4:30-6:30 pm	Cocktail Hour LIGHT Appetizers Magician, Matt Dunn.....	Garden City Ballroom
6:30 pm	Dinner ON OWN	Off-Site

FRIDAY - March 21, 2025

8:00-9:00 am	Breakfast Buffet.....	Garden City Ballroom
9:00-10:15 am	Concurrent Sessions #6 (CHOOSE ONE) - NOTE: Session NUMBERS may have been changed - be sure to note Session TITLE	
	21. Records Management.....	Harvest Room B/C
	22. Give Me Some Chocolate! I'm Stressed!.....	Harvest Room A
	23. Grant Writing Essentials.....	Tack Room*
	24. Gambling.....	Captain's Room
10:30-11:45 am	Closing Keynote with Desi Payne.....	Garden City Ballroom
11:45 am-12:00 pm	Final Announcements & Drawings.....	Garden City Ballroom