



2025 MUNICIPAL CLERKS ADVANCED ACADEMY (MCAA)

September 18-19, 2025
Rochester, MN



Sponsored by the:
Minnesota Municipal Clerks & Finance Officers Association (MCFOA)
and
Professional & Continuing Education (PACE) at St. Cloud State University

Navigating a Digital World in Municipal Governance

Date & Location	Time	Description
Wednesday, Sep 17, 2025 Country Inn & Suites: 77 Woodlake Dr SE Rochester, MN, 55904	Check In: 3:00 PM (Please note: check out is at noon)	Check in to hotel
Thursday, Sep 18, 2025 Wood Lake Meeting Center: 210 Woodlake Dr SE, Rochester, MN 55904	7:00-8:00 AM	On-Site Check-In & Breakfast
	8:00-10:30 AM	Artificial Intelligence in Municipal Governance – <i>Mark Gill from SCSU</i>
	10:30-10:45 AM	AM Break
	10:45 AM-12:00 PM	Data Practices Advanced – <i>Taya Moxley from MN Data Practices Office</i>
	12:00-12:30 PM	Lunch
	12:30-2:30 PM	Digital Government & Cybersecurity – <i>Chris Astrella, Professor, Speaker, & Former City Clerk</i>
	2:30-2:45 PM	PM Break
	2:45-5:15 PM	Digital Government & Cybersecurity Continued...
Friday, Sep 19, 2025 Wood Lake Meeting Center: 210 Woodlake Dr SE, Rochester, MN 55904	8:30-9:30 AM	On-Site Check-In & Breakfast
	9:30-10:30 AM	Writing, Advocacy, and Communication – <i>Chris Astrella</i>
	10:30-10:45 AM	AM Break
	10:45 AM-12:45 PM	Writing, Advocacy, and Communication Continued...
	12:45 PM	Academy Concludes – No lunch provided

ACADEMY MCFOA BOARD POLICY

The Advanced Academy consists of a 1 ½ day, 12-hour curriculum of programming. Each participant is eligible to receive a maximum of 6 education points with a completed learning assessment and a passing score of 70% or greater. **ALL CURRICULUM HOURS ARE MANDATORY.** There is a strict adherence to punctuality in each session and no cell phone calls or texting are allowed in the classroom unless used for educational purposes. Attendance will be tracked. In rare instances related to emergencies, excused absences are allowed if approved by the Institute Director. These excused absences will require a “makeup assignment” that is provided by the Institute Director (who will collaborate with the instructor prior to the end of the programming). **PARTICIPANTS WHO FAIL TO COMPLY WITH ATTENDANCE AND PUNCTUALITY REQUIREMENTS WILL NOT RECEIVE A CERTIFICATE OF COMPLETION.**